

# Award Nomination Form

Year: \_\_\_\_\_

Region: \_\_\_\_\_

## Ed C. Smith & Mildred N. Lucas Lifetime Achievement Award Nomination:

\_\_\_\_\_

A written bio on each candidate **MUST** be submitted with the nomination form. If a photo is submitted it may **not** be returned because it is mailed with a press release.

According to the “Guidelines for Selection of Annual Distinguished Service Award” all nominations must be received by the TFDA office prior to **May 1** in order to be considered by the Committee.

In the event the region’s spring meeting is held after May 1, please submit nomination to the TFDA office prior to the announcement. It will be held in strict confidence.

\*Biography and photo attached.

TEXAS FUNERAL DIRECTORS ASSOCIATION, INC.  
GUIDELINES FOR SELECTION OF  
**ED C. SMITH & MILDRED N. LUCAS LIFETIME ACHIEVEMENT**  
ANNUAL DISTINGUISHED SERVICE AWARDS

This award is to be presented to the Texas Funeral Service Licensee with longevity, of 25 years or more continuous service, who has/had portrayed the following:

1. Outstanding citizenship in the community, serving when called upon to strengthen, preserve and improve the community in which he/she lives.
2. A higher standard of ethics and professionalism as he/she carefully preserves the confidence of personal and business relationships with those he/she serves.
3. Mentoring of other funeral directors to advance and further enhance others' career/skills, demonstrating outstanding integrity and instilling personal integrity, values of trust and competency in others.
4. Support for his/her professional organizations in their efforts to improve the standards of funeral service and the courage to lend his/her voice in censure against those who would deter these efforts.

**DISTINGUISHED SERVICE AWARD COMMITTEE**  
**RULES OF PROCEDURES AND OPERATION**

The membership at the annual meeting of the Association shall award a designated member, either living or deceased, the Distinguished Service Award to commemorate outstanding contribution to the Association. Nomination for such award will be made to the Association office by each regional association for the current year.

Each regional association may submit the nomination of one candidate each year for the consideration of the TFDA Awards Committee. The nominated must be or have been a long standing member of the Texas Funeral Directors Association. All nominations must be received by the TFDA office prior to **May 1** in order to be considered by the committee.

An individual plaque will be presented each year at the annual convention to the recipient, and the recipient's name will be added to a permanent Distinguished Service Honor Scroll in the TFDA building.

A press release and glossy photo of the award recipient will be mailed or made available to his or her home newspaper and to all funeral service trade journals.