

## NBE – Intense Exam Preparation

The National Board Exam preparation course is for those who have completed Mortuary College but have not successfully passed the Arts and/or Sciences portion of the NBE. The course will be intensely focused on comprehension of the concepts that are likely to impact exam scores most positively. There will be separate and distinct courses for the Arts section and for the Science section. Each participant will leave the course with a personalized plan to prepare to conquer the NBE!

**Pre-Course Work:** If you have already attempted the NBE or Pre-NBE, please email your exam result report(s) to [passNBE@dallasinstitute.edu](mailto:passNBE@dallasinstitute.edu). This will allow us to review the content area results and formulate strategies likely to most positively impact your scores.

**Preparation:** Bring supplies required for notetaking. Pen/Pencil and paper highly encouraged over digital devices.

### Day 1 – NBE Sciences

8:00 – 9:30	Course Introduction
9:30 – 10:50	Intense Concept Review
10:50 – 11:00	Break
11:00 – 12:30	Intense Concept Review
12:30 – 1:00	Lunch Break
1:00 – 2:30	Intense Concept Review
2:30 – 2:45	Break
2:45 – 3:15	Review of Overall Benchmark Exam Results & Success Exam Strategies
3:15 – 3:45	Questions, Discussion, Other Concepts
3:45 - Completion	Individual Exam Strategy Conference

### Day 2 - NBE Arts

8:00 – 9:30	Course Introduction
9:30 – 10:50	Intense Concept Review
10:50 – 11:00	Break
11:00 – 12:30	Intense Concept Review
12:30 – 1:00	Lunch Break
1:00 – 2:30	Intense Concept Review
2:30 – 2:45	Break
2:45 – 3:15	Review of Overall Benchmark Exam Results & Success Exam Strategies
3:15 – 3:45	Questions, Discussion, Other Concepts
3:45 - Completion	Individual Exam Strategy Conference

Presenters



Erin Wilson , MS, CFSP  
Sr. Academic Dean & Program Director  
Dallas Institute of Funeral Service

Dean Wilson has earned a Master of Science in Human Relations and Business with a certification in Executive Leadership from Amberton University, a Bachelor of Arts in Psychology from LeTourneau University and an Associate of Applied Science in Funeral Service from Dallas Institute of Funeral Service. She is also a licensed Funeral Director and Embalmer in Texas.

Erin is a native of Dallas, Texas, where she met her husband, and they have been happily married for 23 years. Their son is currently pursuing a Master's degree in college, while their daughter will begin her college journey in the fall.

One of Erin's central beliefs is that an inclusive and supportive environment is essential for all students to excel personally, academically, and professionally. As a dynamic leader and educator, Erin is dedicated to advancing the funeral service profession through the development of high-quality educational programs, effective instruction, and meaningful community engagement.



**Brian Mullins, MDiv, CFSP**  
**Director of Curriculum Development and Assessment**  
**Dallas Institute of Funeral Service**

Brian Mullins completed post-graduate work at Southwestern Theological Seminary, and obtained a Master of Divinity from Baptist Missionary Association Theological Seminary, Bachelor of Arts in Religion from Baptist Missionary Association Theological Seminary, and an Associate of Applied Science in Funeral Service from Dallas Institute of Funeral Service. He is a Licensed Funeral Director and Embalmer, and an ICCFA Certified Cremation Arranger and Crematory Operator. He has been an instructor at Dallas Institute of Funeral Service since 2011.

Mr. Mullins calls Cincinnati, Ohio, home, but has been a Texas resident for many years. He and his wife, Kelly, have been married for more than 30 years, and have two amazing adult sons. He first came to love funeral service while working and living at Thompson Funeral Home in Jacksonville, Texas, during his time as a student at BMA Seminary. After many years as a bi-vocational pastor, his wife asked him “when were you the happiest?” and the decision was made to return to funeral service.

Mr. Mullins is content and data-oriented, seeking to ensure that students have the best opportunities to be successful in their preparation for testing and ultimately contribute positively to the funeral service profession. He monitors educational trends and data continually for PMC as well as other ABFSE programs. This allows us to make informed decisions surrounding curriculum and student programs, and helps to keep the program fresh and relevant. He currently supports funeral service education on a national level through his work with the American Board of Funeral Service Education and the International Conference of Funeral Service Examining Boards. He is a member of the National Funeral Directors Association, Texas Funeral Directors Association, and the Academy of Professional Funeral Service Practice, from which he received his CFSP (Certified Funeral Service Practitioner) designation in 2016.



Cody Walker, MA, CFSP  
Interim Program Director  
Baccalaureate Program  
Mid-America College of Funeral Service

Master of Arts in Higher Education Administration – Louisiana State University; Bachelor of Science in Psychology, Louisiana State University Alexandria; Associate of Applied Science in Funeral Service, Dallas Institute of Funeral Service; Licensed Funeral Director and Embalmer in Texas and Oklahoma.

Cody was born in Shreveport, LA, and grew up in deep East Texas. He moved to Bedford in 2002 to attend Dallas Institute of Funeral Service and has made Bedford his home. Cody has gained experience at every level of funeral service and discovered a passion for education when he began writing continuing education courses for funeral service professionals. Cody and his wife enjoy staying busy with their two sons and are active in their church, youth sports, and other activities.

Mr. Walker currently serves as the Interim Program Director of the Baccalaureate Program. He has a passion for teaching and has taught most courses in the funeral service education curriculum including courses for Dallas Institute of Funeral Service, Gupton-Jones College of Funeral Service, and Mid-America College of Funeral Service.